



Guidelines Community Development Funding

Step by step instructions are listed on the website or given in paper form. A longer time has been given to help organizations complete the information necessary for their grant being requested.

Qualifying applicants include organizations that have received federal non-profit status **501(c)**. All Dumas based applications will be considered; however, those entities that show a localized or specific benefit to their organization alone will not be considered. Benefits to the community may include, but are not limited to, aesthetic changes to publicly accessible property, hosting events that will be open to the public, hosting activities that will draw visitors to the community and increase local spending, special events that positively promote the community, activities that provide a service or activity that might otherwise not occur, services that provide assistance to the general population, programs that help beautify the community, youth activities, senior activities, non-restrictive festivals, fairs and events and projects that provide assistance to the community's less fortunate. Each event must show **tangible** property that will be acquired in order to hold the event. Any event or activity that restricts involvement or benefits to the community at-large will have a more difficult time receiving funds. Dumas EDC encourages questions pertaining to eligibility be addressed prior to starting an application. **Individuals not affiliated with an organization are not eligible for Dumas EDC community development funding.**

Dumas EDC staff would like to visit with you about your project beforehand to make sure your project is fundable. Approval of the organization's grant application is determined by:

- Matching grant requirements.
- The project should provide a significant quality of life improvement to the community at-large.
- **ACCEPTANCE OF AN APPLICATION DOES NOT GUARANTEE AN AWARD.**

Organizations interested in applying for community development funding must complete and submit an application, approved by their governing board, to the Dumas EDC office **by**

Once applications are submitted, they will be reviewed by Dumas EDC Staff and be approved by a meeting of the Grant Committee. Only those applicants approved by the Committee **will be notified**. Claw back provisions are in all grant approvals. Claw back provisions are described as those provisions that permit the Dumas EDC to retain the physical property purchased with grant funds by the organization in the event the organization disbands or folds within the grant period, fails to comply with the terms of the grant agreement, or the organization fails to use the funds for the purposes identified in the agreement. Dumas EDC funds will not be dispersed until the applicant has **completed its project, identified the matching requirements and submitted all required supporting documentation** to the Dumas EDC office. Unsuccessful applicants may reapply for Dumas EDC funding in the next fiscal year.

The Community Grant Committee will have a meeting to review the applications and recommend projects and funding amounts to the Dumas EDC Board of Directors for consideration. The Dumas EDC Board will amend and/or approve the projects and forward their recommendations to the City Commission for final approval. The funded project **must start within one year of City Commission approval**. Projects must include a likely percentage of matching funds. Matching funds could consist of existing and/or

donated land to be used for the project site, funds from other sources/foundations, and/or donated professional services as in-kind. In-kind services will be reviewed in detail for accuracy and fair market value.

If the approved funded project is not completed from the one-year date of City Commission approval, the entity may file a written request for a 6-month extension **BEFORE** the date has expired. However, the organization **must have started work** on the project to obtain an extension. Two 6-month extensions may be requested in writing. If extension is not received before expiration, applicant will need to reapply for funding. Funding for the approved project must be completed within a two-year period from the date of approval by the City Commission. **The Committee will decide on all extension requests.**

Any questions about this program or assistance with completing the application should be directed to Dumas EDC Executive Assistant, Bethany Salcido at (806) 934-3332 or by email bethany@dumasedc.org.