Community Grant Checklist
2024

The Community Grant Committee and Board of Directors will hold entities responsible for following the guidelines and application process. Therefore, please follow this checklist before turning in your application. No revisions or additions will be allowed once turned into staff. If the checklist is not followed, your application may be denied.

- All information must be turned in together. No additions will be allowed. If you send your application by email, all documents must be scanned in and sent with the email.
- Attach copy of IRS determination letter designating non-profit status or documentation indicating efforts being made to achieve this status.
- Attach form W-9
- Attach letter from governing board stating approval to request funding and indicating signatory approval.
- Include the project budget
- Include last year's organizational financial statement.
- Attach COPIES of required documents and keep originals.
- DOUBLE CHECK TO MAKE SURE YOU HAVE EVERYTHING INCLUDED PRIOR TO SUBMITTING THE APPLICATION PACKAGE TO THE DUMAS EDC.

A copy of all documentation should be kept in your files as this application will not be returned.

Remember, **APPLICATION DEADLINE IS APRIL 30, 2024 BY 5:00 P.M.** at the Dumas EDC office, 900 N. Dumas Ave. or may be sent by email to bethany@dumasedc.org with all documentation attached. Please request a receipt that your application was received.

The Dumas EDC Staff will notify you of the status of your application. You will also be notified of meetings and other updates if your project has been approved.

Notify Bethany Salcido (806) 934-3332 of any contact or project description changes during this process in writing.